



**FLORIDA
OMBUDSMAN PROGRAM**
ADVOCATING FOR QUALITY LONG-TERM CARE

MEETING MINUTES

South Central

District 17

February 12th, 2026

01:00pm

9951 Balm Riverview Rd, Riverview, FL 33569

COUNCIL MEMBERS			
Kathy Knowles	Present <input checked="" type="checkbox"/>	Susan Trotter	Present <input checked="" type="checkbox"/>
Alexander Philipose	Present <input type="checkbox"/>	Sara Munoz	Present <input checked="" type="checkbox"/>
Jim Lynch	Present <input checked="" type="checkbox"/>	Elaine Paradise-Comeau	Present <input checked="" type="checkbox"/>
Teresa Sinclair	Present <input type="checkbox"/>	Brenda Joy Burroughs	Present <input type="checkbox"/>
Sidneyse Emmanuel Louis	Present <input type="checkbox"/>	Patrick Rodgers	Present <input checked="" type="checkbox"/>
Wanda Harrison	Present <input checked="" type="checkbox"/>	Enid Soto	Present <input checked="" type="checkbox"/>
Tammy Weller	Present <input checked="" type="checkbox"/>	Shannon Bippen	Present <input checked="" type="checkbox"/>
Nichole Robertson	Present <input type="checkbox"/>		Present <input type="checkbox"/>
Selena Andres	Present <input checked="" type="checkbox"/>		Present <input type="checkbox"/>

GUEST NAME	ORGANIZATION
Stacie N. Jacobs MBA	CARES program

OPEN SESSION

- Called to order at 1:00Pm Quorum Established: Yes No
- Open Session Statement Minutes Approved: Yes No

UPDATES/REPORTS

New certified Ombudsman Volunteer Teresa Sinclair, Parick Rodgers, and Kathy Knowles and Tammy Weller

Open Session statement was read by Sara Munoz District SC- 17 manager

TRAINING

Guest speaker Stacie spoke about role and level of CARES. She spoke about how the 3008 form is the required medical certification form needed for CARES to determine medical eligibility. She explained why sometimes the 3008 forms can be sometimes returned some examples are like. Patient Name and date of birth are missing." Reports Attached" are not attached.

ANNOUNCEMENTS

- Next open council meeting is schedule for May 14th at 1:00pm at 9951 Balm Riverview Rd, Riverview, FL 33569

Public comments

- There were no public comments

ADJOURNMENT

- Meeting adjourned at 3:00pm



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Terri Cantrell
State Ombudsman

AGENDA

SOUTH CENTRAL COUNCIL

DISTRICT 17

February 12th 2026

Riverview Public Library

9951 Balm Riverview Rd FL 33569

Meeting ID: 284 537 078 717 02

Open Session

Open Session Statement

Read by: Enid Soto.

Welcome Ombudsman Present today, and Ombudsman Present online.

- Training/Guest Speaker: Stacie N. Jacobs | CARES Comprehensive Assessment & Review for Long Term Care Service.

- Open to questions and comments about the Training.
- Announcements.
- New Business/closed business.
- Public comments (limited to 5 minutes each)
- Announcements by Sara Munoz Melendez

NEXT Closed MEETING

Date: 3/12/2026 Time: 1:00 pm

Location: Riverview Public Library

NEXT Open MEETING

Date: 05/14/2026 Time: 1:00 pm

Location: Riverview Public Library

