

FIRST COAST DISTRICT FIRST COAST SOUTH COUNCIL MEETING MINUTES 11/8/2023

OMBUDSMAN PROGRAM REPRESENTATIVES					
Kathleen Barth	Present ⊠	Leonard Dills	Present ⊠		
Dennis Jefferson	Present ⊠	Ruby Marengo	Present ⊠		
Dianne Mongelli	Present ⊠	Barbara Royere	Present ⊠		
Rosa Rosario	Present ⊠	Lisa Dale	Present ⊠		
Vince Chandler	Present ⊠	Charlotte Van Horn	Present ⊠		
Carol Arena	Present ⊠	Darice Aubuchon	Present ⊠		
Diane Evanac	Present ⊠	Elizabeth Kirk	Present ⊠		
Vince Chandler	Present ⊠	Gary Koehler	Present ⊠		

GUEST(S)					
Dennis Hamel Ombudsman in training					
OPEN SESSION					
■ Called to order at 10:01 a.m.	Quorum Established:	⊠ Yes	□ No		
 Open Session Statement 	Minutes Approved:		☐ August 9, 2023		

UPDATES/REPORTS

Council membership is at 17 including:

16 fully certified Ombudsman and Dennis Hamel Ombudsman in training.

Council Chair – Leonard Dills

Welcome extended to all. Thanks and appreciation for attendance. Reminder to Ombudsman to turn in a monthly report, even if they have no activity to report.

State Council Representative - Dianne Mongelli

Ombudsman program is looking at contracting Jamie French to train on Routine Access Visit form and new Policy and Procedures.

- We have a new database coming in February that will enable each Ombudsman to input their own case information, travel, and access to all their facility information. DOM will be able to edit.
- State Ombudsman is working on getting laptop for every Ombudsman.
- Keep doing what we are doing, we will be fine tuning all this year.
- Uniformity and consistency is our goal.



• Ombudsmen need to document all time spent completing cases, including paperwork and travel.

<u>District Ombudsman Manager - Lisa Dale</u>

- Reminder to include both Lisa and Charlotte to each email sent in case one of us is out of the
 office.
- Dennis Hamel has completed Classroom Training.
- Next online training is November 16th & 17th. 20 hours of classroom training is required.
- Office will be closed November 10th, for Veteran's Day. November 22, November 23rd and 24th will be closed for Thanksgiving.
- 100 % of all assessment were completed last year.
- Nursing homes are to be visited once monthly. Assisted Living Facilities and Adult Family Care homes are to be completed quarterly.
- Next LTCOP Council Meeting will be held December 13, 2023, location to be determined.

Public Comments

No public present.

Old Business/New Business

None.

ADJOURNMENT 11:22 p.m.

Closed Session

This portion of the meeting is confidential and closed to the public (§400.0077(2), F.S.).

No business to discuss.