



- Ombudsmen need to document all time spent completing cases, including paperwork and travel.

#### **District Ombudsman Manager - Lisa Dale**

- Reminder to include both Lisa and Charlotte to each email sent in case one of us is out of the office.
- Dennis Hamel has completed Classroom Training.
- Next online training is November 16<sup>th</sup> & 17<sup>th</sup>. 20 hours of classroom training is required.
- Office will be closed November 10<sup>th</sup>, for Veteran's Day. November 22, November 23<sup>rd</sup> and 24<sup>th</sup> will be closed for Thanksgiving.
- 100 % of all assessment were completed last year.
- Nursing homes are to be visited once monthly. Assisted Living Facilities and Adult Family Care homes are to be completed quarterly.
- Next LTCOP Council Meeting will be held December 13, 2023, location to be determined.

#### **Public Comments**

No public present.

#### **Old Business/New Business**

None.

#### **ADJOURNMENT 11:22 p.m.**

#### **Closed Session**

This portion of the meeting is confidential and closed to the public (§400.0077(2), F.S.).

- No business to discuss.