MEETING MINUTES
Mid & South Pinellas County
District 6
8/12/2021
Mary Grizzle Building, 11351 Ulmerton Road, room 142B, Largo Fl 33778

OMBUDSMAN PROGRAM REPRESENTATIVES

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<tr>
<td>Donna Cottone</td>
<td>☐</td>
<td>Charles Bellows</td>
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<td>Phillip Everett</td>
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<td>Annette McComas</td>
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<td>Cyndi Floyd</td>
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<td>Mary Stein</td>
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<td>Kathleen Hall</td>
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<td>Ellen Lamparter</td>
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<td>Barb Timo</td>
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<td>Alan Sherman</td>
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<td>Carol Weideman</td>
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GUEST(S)
- Wanda Odom (ombudsman in training)
- Lisa Wigfall (ombudsman in training)
- Donna Damiani, Florida Assisted Living Association (FALA)

OPEN SESSION
- Called to order at 1:10pm
- Quorum Established: ☒ Yes ☐ No
- Open Session Statement
- Minutes Approved:☐ Yes ☒ No
  (Will approve minutes for February & May at the next open meeting November 18, 2021)

UPDATES/REPORTS
- Council Chair Barb Timo (Vice Chair) provided Chair report for Council Chair, Donna Cottone

- State Council Representative Annette McComas
  - Nothing to report as the next face to face meeting is August 26th-27th

- Announcements
  - Council membership is at 10
  - DOM request that the ombudsman to turn in their calendars, activity reports, travel reimbursement forms
  - Charles (DOM) interviewed 3 candidates to fill ombudsman roles for District 6. Request that each ombudsman continue to reach out in the community for potential volunteers for ombudsman membership

District Ombudsman Manager Charles Bellows
Discussion on visiting policies for facilities
Discussion on case submission
Discussion on case notes and proper documentation
Discussion on COVID protocols and documentation
Discussion on Center for Medicaid and Medicaid services (CMS) procedures
Discussion on Direct Deposit form submission
Discussion on required training hours

- **Advocacy Workgroup Report**-Charles Bellows
  - Discussion on Educational Conference dates
  - Discussion on Personal Needs Allowance & Nursing Home Metrics
  - Discussions on improper discharges
  - Discussion on proper protocol on complaints received from Office of Public & Professional Guardian (OPPG)

**TRAINING**
- Annette McComas-provided a 1-hour training on transfer/discharge procedures

**NEW BUSINESS**
- Ms. Timo motioned that a vote be taken to allow LTCOP to conduct public meeting start time at 1:00 PM, with a closed meeting to follow. With all in favor, the motion passed.

**PUBLIC COMMENTS**
- Provided by Donna Damiani Florida Assisted Living Association (FALA)
  - Review & Discussions on State Statues 59(A)-36.007

**ADJOURNMENT** Open Session adjourned at 1:58 pm