MEETING MINUTES  
NORTHWEST COUNCIL  
NORTHWEST DISTRICT  
8/25/2022  
10:00 AM CDT  
Location: 160 Government St. 5th Floor Pensacola, FL 32502

COUNCIL MEMBERS

<table>
<thead>
<tr>
<th>NAME</th>
<th>Attendance</th>
<th>Jo Mathews</th>
<th>Rita Poff</th>
<th>Raymond Sullivan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teresa Hall</td>
<td>Present</td>
<td>☐</td>
<td></td>
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<tr>
<td>Winifred Jones</td>
<td>Present</td>
<td>☐</td>
<td>Present</td>
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<tr>
<td>Mark Hoffman</td>
<td>Present ☒</td>
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<td>Present</td>
<td></td>
</tr>
<tr>
<td>Raymond Sullivan</td>
<td>Present ☒</td>
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OTHER OMBUDSMAN PROGRAM REPRESENTATIVES

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
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<tbody>
<tr>
<td>Kim Wiedeman</td>
<td>District Ombudsman Manager</td>
</tr>
</tbody>
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GUEST NAME

ORGANIZATION

OPEN SESSION

- Called to order at 10:00 AM CDT  
  Quorum Established: ☐ Yes ☐ No
- Open Session Statement  
  Minutes Approved: ☒ Yes ☐ No (5/26/2022)

UPDATES/REPORTS

- Council Chair Rita Poff
  - Called meeting to order.
  - Attendance via roll call.
  - Reviewed FL Health Finder directions on how to search per facility and/or county.
  - Reminded all to distribute Volunteer Flyers and include the location and date on activity form.
  - Confirmed additional facilities assigned per Ombudsmen.
  - Discussed SHINE Counselors are available at no cost for those on Medicaid & Medicare.

- District Ombudsman Manager Kim Wiedeman
Reminded all attendees to not communicate with complainants via email or state personal opinions. We are advocates for the resident and not the facility.

Offered to have meetings via TEAMS for those that drive over an hour to attend.

Discussed all assessments must be turned in by September 30th, 2022.

Discussed completing 18 training hours for the fiscal year (by September 30).

- State Council Representative Raymond Sullivan
  - Informed all of attendees of the State Council Meeting dates in Orlando.

**TRAINING**
- Discussed resident assessments and care plans.

**ANNOUNCEMENTS**

**NEW BUSINESS**
- All ballots submitted for the 2022-2023 Council Chair Representative. Mathews accepted and Hoffman 2nd the motion.
- By unanimous vote, Rita Poff was re-elected as council chair.

**PUBLIC COMMENTS** (limited to 5 minutes each)
- None

**ADJOURNMENT**
- Open Session adjourned at 12:30 PM

**CLOSED SESSION**
This portion of the meeting is confidential and closed to the public. See § 400.0077(2), F.S.
- Called to order at 12:45 PM CDT
- Closed Session Statement
- Adjourned at 1:45 PM CDT