MEETING MINUTES
NORTHWEST COUNCIL/DISTRICT 1
11/18/2021
Location: West Florida Pensacola Library, 239 N. Spring Street, Pensacola, FL 32502

OMEUDSMAN PROGRAM REPRESENTATIVES

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<td>James Evans</td>
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<td>Rita Poff</td>
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<td>Teresa Hall</td>
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<td>Raymond Sullivan</td>
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<td>Mark Hoffman (OMB In Training)</td>
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<td>Kim Wiedeman, NW DOM</td>
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<td>Winifred Jones</td>
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<td>Jo Mathews (OMB In Training)</td>
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GUEST(S)

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OPEN SESSION

- Called to order at 10:00 AM
- Quorum Established: ☒ Yes ☐ No
- Open Session Statement
- Minutes Approved: ☒ Yes ☐ No 2/25/21, 5/27/21, 8/25/21

UPDATES/REPORTS

- Council Chair Rita Poff
  - Called meeting to order-Read Open/Closed Statement.
  - Attendance via roll call.
  - Reminded all to include time of travel and write up for cases, assessments, and visits.
  - Discussed deliver of Activity Booklets and Resident Council pins.
  - Requested all to inform council if unable to complete ASMT before Dec.31,2022.
  - Discussed DOEA/LTCOP Site (Resources, CE Resources, Facebook page).
  - Discussed how to view AHCA’s Inspection Reports and Citations per facility and to view prior to entering facilities.
  - Requested all to allow the OMB in training to join when working a case.
  - Requested all to contact Mark Hoffman prior to conducting annual assessments with available dates of Dec 2nd - Dec. 9th & after December 21st.
- **District Ombudsman Manager Kim Wiedeman**
  - Discussed options to meet to pick up Activity Booklets to be delivered.
  - Reviewed OMB Facility Roster and Assigned Facilities. Make Revisions as needed.
  - Discussed Dementia training available and process to register. essentiALZ [https://alzprogramsanytime.org/](https://alzprogramsanytime.org/) Offered to all Ombudsman.
  - Discussed time frame to close cases - 120 days or must request an extension. Prefer to have all cases completed within 90 days.
  - Discussed expected move date to Pensacola is December 6th. New phone number will be required, and all 2022 NW meetings will be held at the new location.
  - Confirmed we will keep the time of 10AM for all future council meetings.

- **State Council Representative Raymond Sullivan**
  - Asked all to submit RRR suggestions to submit to the next State Council meeting.

**TRAINING**
- Review State Educational Conference Training

**ANNOUNCEMENTS**
- Assessments required to certified OMB in training

**NEW BUSINESS**
- Revised Visitation Guidance

**PUBLIC COMMENTS**
- None

**ADJOURNMENT**
- Open Session adjourned at 11:30AM

**CLOSED SESSION**
This portion of the meeting is confidential and closed to the public. *See § 400.0077(2), F.S.*
- Called to order at 11:35AM
- Closed Session Statement
- Adjourned at 12:00PM