



Michael Phillips
State Ombudsman

MEETING MINUTES
Northwest Council
Northwest District
5/27/2021
Teleconference

Gina Baker	Present <input type="checkbox"/>	James Evans	Present <input type="checkbox"/>
Teresa Hall	Present <input type="checkbox"/>	Winfred Jones	Present <input checked="" type="checkbox"/>
Rita Poff	Present <input checked="" type="checkbox"/>	Raymond Sullivan	Present <input checked="" type="checkbox"/>
GUEST(S)			
Lori Berndt, Regional Ombudsman Manager			
Sharon Searcy, NW FL Director of Planning			
Kim Wiedeman, NW District Ombudsman Manager			

OPEN SESSION

- Called to order at 9:30AM Quorum Established: Yes No
- Open Session Statement Minutes Approved: Yes No (2/29/2021)

UPDATES/REPORTS

- Council Chair Rita Poff
 - Open/Closed Statements.
 - First assessment of the year completed
 - Direct Deposit – Info will be deleted if no travel submitted for 6 months. For reimbursement, we ask that you resubmit a new direct deposit form.
 - Travel reports will be due no later than Monday, June 25th (end of fiscal year)
 - Hurricane Readiness: update emergency contact if needed.

- District Ombudsman Manager Kim Wiedeman
 - Revised Assessment Form – COVID PPE’s, psychological needs, or ongoing issues.
 - Requested the Ombudsmen to notify the council if they would not be able to conduct their assessments before September 30th, 2021.
 - Asked if anyone was able to go Milton, Destin or Fort Walton Beach area to assist with conducting assessments
 - Recruiting suggestions appreciated. Drop off volunteer pamphlets at doctors, mechanics, churches, realtors, etc. include time spent on monthly activity form.
 - Meeting location for June and ongoing will take place at Pensacola Library Conference Room 239 North Spring Street Pensacola, FL 32502



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- State Council Representative Raymond Sullivan
 - Forward any concerns or topics you would like to be discussed during the State Council Meeting scheduled for June 2nd.
 - Requested that the State & Legislative Committees be conducted via TEAMS and not telephonic.

- Agency Representative
 - Area Agency on Aging, Sharon Searcy, WEAD Virtual Event 6/15/21 at 10AM

- Regional Ombudsman Manager, Lori Berndt
 - Reviewed limited mental health license and will conduct a training in the future.
 - Confirmed 2021 Training Hours will increase to 18 hours beginning 10/1/21
 - Voice Amplifiers ordered to assist with residents who may have hearing difficulties
 - In-person State Ombudsman training is tentatively scheduled for October 2021

- **TRAINING**
 - Review Consent Flow Chart – Review proper procedures when obtaining consent. Do not bypass the resident.

- **ANNOUNCEMENTS**
 - Deborah Pitts has resigned. She will be missed.
 - Office relocating to the Chappie James building in Pensacola on Government Street. We will be co-locating with CARES. Estimated time will be in November or thereafter.
 - Mr. Phillips spoke at the Senior Summit and was nice to see that he was given the spotlight!

- **NEW BUSINESS**
 - Facilities should be allowing community activities and dining.

- **PUBLIC COMMENTS**
 - None

- **ADJOURNMENT**
 - Open session adjourned at 12:02 pm