



**MEETING MINUTES  
WITHLACOOCHEE COUNCIL  
NORTH CENTRAL DISTRICT  
11/15/2022  
10:00 AM EDT**

**Location: Sumter County Service Center, 7375 Powell Road, Room 102, Wildwood, FL**

<b>COUNCIL MEMBERS</b>			
Phylis Berger	Present <input checked="" type="checkbox"/>	Susan Bestwick	Present <input checked="" type="checkbox"/>
Marie Brand, RN	Present <input checked="" type="checkbox"/>	Frank Charles	Present <input checked="" type="checkbox"/>
Jenny Colbree	Present <input checked="" type="checkbox"/>	Mark Croft	Present <input checked="" type="checkbox"/>
Bob Fehrenback	Present <input checked="" type="checkbox"/>	Marilyn McCabe	Present <input checked="" type="checkbox"/>
Mary Nichols	Present <input checked="" type="checkbox"/>	Emmie Pearson	Present <input type="checkbox"/>
Betty Pettinicchi	Present <input type="checkbox"/>	Dennis Phillips	Present <input checked="" type="checkbox"/>
Sandy Robbins	Present <input checked="" type="checkbox"/>	Ron Schleich	Present <input checked="" type="checkbox"/>
Teri Sinclair	Present <input checked="" type="checkbox"/>	Charlene Soos	Present <input checked="" type="checkbox"/>
Mark Stowell	Present <input checked="" type="checkbox"/>	James Thomas	Present <input checked="" type="checkbox"/>
Judy Vaught	Present <input checked="" type="checkbox"/>	Betty Wodarski	Present <input type="checkbox"/>
<b>OTHER OMBUDSMAN PROGRAM REPRESENTATIVES</b>			
<b>NAME</b>	<b>TITLE</b>		
Terri Cantrell	State Ombudsman		Present <input checked="" type="checkbox"/>
Lori Berndt	Deputy State Ombudsman & ROM/DOM		Present <input checked="" type="checkbox"/>
Cindy Johnston	Administrative Assistant		Present <input checked="" type="checkbox"/>
Kathy Gushwa	Ombudsman-In-Training		Present <input checked="" type="checkbox"/>
Robert Hayden	Ombudsman-In-Training		Present <input checked="" type="checkbox"/>
David Jump	Ombudsman-In-Training		Present <input checked="" type="checkbox"/>
Lamar Small	Ombudsman-In-Training		Present <input checked="" type="checkbox"/>
Sharron Walker	Ombudsman-In-Training		Present <input checked="" type="checkbox"/>
<b>GUEST NAME</b>	<b>ORGANIZATION</b>		
NONE			

**OPEN SESSION**

- Called to order at 10:03 a.m.      Quorum Established:     Yes     No
- Open Session Statement      Minutes Approved:     Yes     No    8/16/2022

**UPDATES/REPORTS**

- Council Chair Char Soos
  - Attendance via roll call

- State Ombudsman Terri Cantrell
  - Introduced herself to the Ombudsmen
  
- Deputy State Ombudsman/ROM/DOM Lori Berndt
  - Discuss Ombudsmen completing and submitting quarterly visits by December 31
  - Request assistance completing resident visits at unassigned facilities
  - Remind certified Ombudsmen to allow Ombudsmen-In-Training to accompany them on visits/assessments/cases
  - Discuss facility assignments
  - Discuss case note reminders: first/last names of staff, dates/times of each call/visit
  - Holiday party at December meeting
  - Thanked Ombudsmen for participating in Government Day recruitment event
  
- Quality Control Analyst Cindy Johnston
  - Discuss using the new 2-page assessment/visit form only
  - Discuss submitting mileage vouchers monthly (reminder to use 15-minute increments, whole numbers, and mileage map/vicinity)
  - Reimbursement Other Than Travel Expense must have original signature and original receipt with signature (no electronic signatures are accepted)
  
- State Council Rep Marie Brand
  - State Council virtual meeting on Friday, November 18
  - Nothing new to report

**ANNOUNCEMENTS**

- Re-introduce Ombudsmen-In-Training Kathy Gushwa/Lake County, Robert Hayden/ Marion County, David Jump and Lamar Small/Sumter County and Sharron Walker/Lake County
- Interviewed an applicant for the Quality Control Analyst position

**NEW BUSINESS**

- None

**PUBLIC COMMENTS**

- None

**ADJOURNMENT**

- Open Session adjourned at 11:20 a.m.

**CLOSED SESSION**

This portion of the meeting is confidential and closed to the public. *See* § 400.0077(2), F.S.

- Called to order at 11:30 a.m.
- Closed Session Statement
- Adjourned at 12:15 p.m.